

## FINANCE COMMITTEE AGENDA

Room 700, Law and Justice Center

Tuesday, September 4, 2001

5:30 p.m.

1. Roll Call
2. Approval of Minutes – August 7, 2001.
3. Departmental Matters:
  - A. Shawn Walker, Director, MetCom
    1. Items to be Presented for Action:
      - a) Request for Approval to Fill a Newly-Created Position – Emergency Communications Supervisor 3
      - b) Other
    2. Items to be Presented for Information:
      - a) General Report
      - b) Other
  - B. Don Lee, Nursing Home Administrator
    1. Items to be Presented for Information:
      - a) Monthly Report 4-8
      - b) General Report
      - c) Other
  - C. James Boylan, County Treasurer
    1. Items to be Presented for Action:
      - a) Accept and place on file County Treasurer’s Report as of August 31, 2001
      - b) Accept and place on file County Treasurer’s Investment Report as of August 31, 2001
      - c) Accept and place on file County Treasurer’s Employee Benefit Fund Report as of August 31, 2001
      - d) Other
    2. Items to be Presented for Information:
      - a) General Report

- b) Other
  
- D. Jackie Dozier, Auditor
  - 1. Items to be Presented for Action:
    - a) Request for Approval of an Ordinance Amending and Establishing County Officer and Salaried Employee Travel\Expense Reimbursement Policy for McLean County 9-22
    - b) Other
  - 2. Items to be Presented for Information:
    - a) General Report
    - b) Other
  
- E. Bob Kahman, Supervisor of Assessments
  - 1. Items to be Presented for Information:
    - a) Assessment Status Report 23
    - b) General Report
    - c) Other
  
- F. Ruth Weber, County Recorder
  - 1. Items to be Presented for Information:
    - a) General Report
    - b) Other
  
- G. John M. Zeunik, County Administrator
  - 1. Items to be Presented for Action:
    - a) Request for Approval of Contract for Internet-Based Procurement System 24-29
    - b) Response to Clifton Gunderson, L.L.C.- Management Letter
      - 1) State’s Attorney – Grant Expenditure Reports 30
      - 2) Recorder’s Office – Segregation of Duties, Computer Software Controls, Reconciliation of Revenue, Revenue Stamp Inventory and Cash Receipts 31-32
      - 3) Management Letter of Advisory Comments 33-38
    - c) Other
  - 2. Items to be Presented for Information:
    - a) General Report
    - b) Other
  
- 4. **EXECUTIVE SESSION – Collective Bargaining Issues**
  
- 5. Recommend payment of bills and transfers, if any, to County Board

## 6. Adjournment

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